

Access Mobile Printing from home or the library, on any device, by navigating to the following address:

<http://www.printeron.net/eml/library?language=en>

The link is also on the Library Home page labelled “Mobile Printing @ the Library”.

The Mobile Printing Page displays the following landing page:

The screenshot shows the landing page for Eustis Memorial Library's Mobile Printing Services. At the top, there is a blue header with the library's logo and name on the left, and the text "Mobile Printing Services" on the right. Below the header, the page is divided into several sections. On the left, there is a welcome message and a list of steps to follow. In the center, there are three main sections: "Printer" with options for Black and White or Color printing, "User Info" with an email address field and instructions on how user information is used, and "Select Document" with a file or URL field and a "Browse..." button. At the bottom left, there are three links with icons: "How do I print from a mobile device?", "How do I print a boarding pass?", and "What types of files can I print?". At the bottom right, there are three buttons: a question mark, a close (X) button, and a play button. At the very bottom, there is a logo for "TECHNOLOGY BY ENVISIONWARE".

Eustis Memorial Library 120 North Center Street • Eustis, FL 32726 • 352.357.5686
Connect - Explore - Find It Here!

Mobile Printing Services

Welcome to our Patron Printing service. Print virtually any document or web page from your Internet connected device to one of our Library printers.

10 North Grove Street
Eustis, FL 32726
UNITED STATES

There is no additional software required. Simply follow these steps:

- Printer**
 - Black and White
 - Color
 - [Details](#)
- User Info**

Email address:

Your user information is used to uniquely identify your print jobs.

Use this information to obtain your document in the Library printing facility.
- Select Document**

File or URL:
 [Browse...](#)

Browse your files to select the document you wish to print.

You may also enter the URL of a web page you want printed.

[How do I print from a mobile device?](#)

[How do I print a boarding pass?](#)

[What types of files can I print?](#)

[EnvisionWare](#)

TECHNOLOGY BY
ENVISIONWARE

Step 1

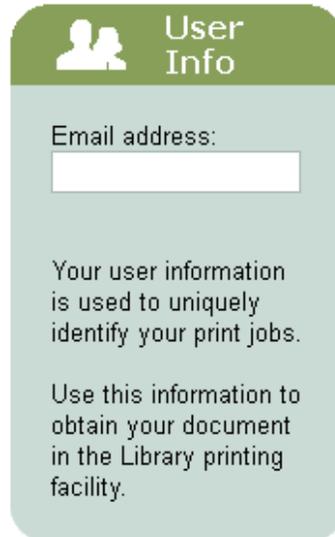
In the first box, you can leave it on the default option for a Black and White print, or select the second bubble for Color printing:



The screen is titled "Printer" and features a printer icon. It has two radio button options: "Black and White" (selected) and "Color". Below these options is a "Details" button.

Step 2

In the next box, enter an email address (this is used at the Print Release Station to pull up your print jobs).



The screen is titled "User Info" and features a user icon. It has a text input field labeled "Email address:". Below the field is a paragraph: "Your user information is used to uniquely identify your print jobs." and another paragraph: "Use this information to obtain your document in the Library printing facility."

Step 3

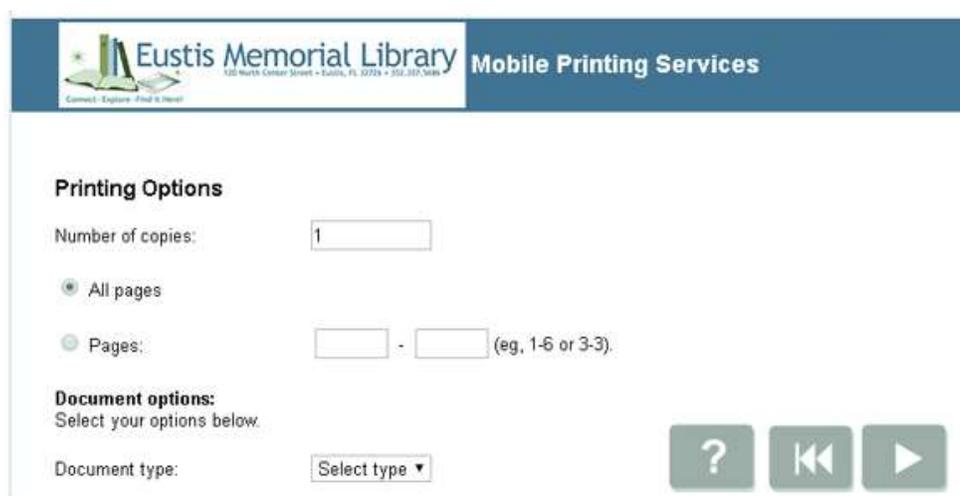
Finally, either input a URL to a webpage/image/etc. to be printed, or navigate to a file/photo on the device to print by selecting "Browse..."



The screen is titled "Select Document" and features a document icon. It has a text input field labeled "File or URL" with a "Browse..." button next to it. Below the field is a paragraph: "Browse your files to select the document you wish to print." and another paragraph: "You may also enter the URL of a web page you want printed". At the bottom of the screen are three buttons: a question mark, a close button (X), and a white arrow.

After inputting the print location, you will need to click the White Arrow button.

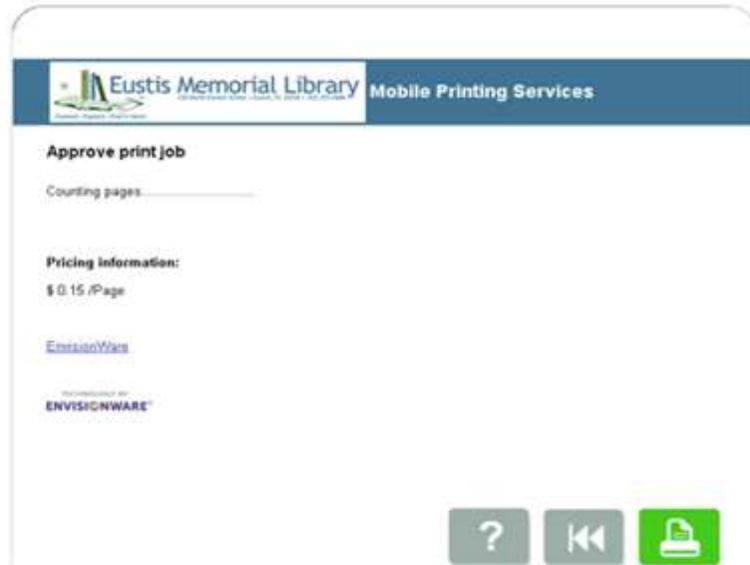
The next page shows allows you to customize the number of copies to be made, and, if needed, which pages to limit the print to. If you are printing an Excel spreadsheet or a PowerPoint presentation, you can access additional options by selecting the drop down "Document Type" and choosing Excel or PowerPoint. Otherwise, you can leave this option on the "Select Type" default.



The screen is titled "Eustis Memorial Library Mobile Printing Services" and features the library logo. It has a "Printing Options" section with a "Number of copies:" input field set to "1", and two radio button options: "All pages" (selected) and "Pages:" with input fields for a range (e.g., 1-6 or 3-3). Below this is a "Document options:" section with the text "Select your options below." and a "Document type:" dropdown menu set to "Select type". At the bottom right are three buttons: a question mark, a double left arrow, and a white arrow.

Finally, click the White Arrow button again to proceed to the next step.

The final page shows the cost of the print and will take a moment, depending on the size of the print job, to upload the print data to the server. When you first land on this page, if you are watching the buttons at the bottom, you will see a Green Button  that disappears. This button will reappear once the print data has been completely sent.



Click the Green Button to proceed to the final Mobile Printing page.



When you first arrive at the final page, you will see a message in a tan box that reads: “Your request is being processed.” After a short time (depending on document size, once again) the message should change to a larger, green font reading: “Your request has been processed.” Additionally, a third button appears to refresh the page,  in case the print process is delayed or hangs.

Printing Your Jobs: You do not need the Job Reference #. Just go to the Library Document Station, select “Print Release”, and, using the email you entered on the first page, fill out the E-Mail field (the box at the **bottom** of the form that appears) to pull up the print jobs you have sent. Select your documents from the queue (they will turn blue), then hit the Print button at the top left and select Pay From Vending Device on the dialog box that appears. The vending machine is to the right of the Document Station. Insert bills/coins and click “OK” to release the prints to the printer near the Document Station.

If you need assistance, please let us know!